Message Text

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SUBJECT: OFFICE OF DEFENSE COOPERATION (ODC)

REF: (A) STATE 224915 (110119Z SEP 76) (B) STATE 224915 (190047Z NOV 76)

THIS IS A REPEAT OF STATE 044764 DATED MARCH 1, 1977.

- "1. REFERENCE MESSAGES PROVIDED TERMS OF REFERENCE FOR ODC. THIS MESSAGE FURNISHES ADDITIONAL GUIDANCE FOR CHIEFS OF DIPLOMATIC MISSIONS AND ACTIVITIES IN THE DEPARTMENT OF DEFENSE CONCERNING STANDARDIZED OPERATING PROCEDURES FOR THE ODC.
- ,2. OFFICER EVALUATION REPORTS. AS PRESCRIBED IN REFERENCE A, STATE 224915, THE CHIEF OF DIPLOMATIC MISSION WILL ENSURE THAT APPROPRIATE EVALUATION REPORTS ARE PREPARED AS REQUIRED BY US MILITARY DEPARTMENT REGULATIONS. AS FORMS, PROCEDURES AND OTHER REQUIREMENTS FOR SUBMISSION OF OFFICER PREFORMANCE REPOTS DIFFER AMONG THE MILITARY SERVICES, THE UNIFIED COMMANDERS HAVE BEEN ASSIGNED THE CONFIDENTIAL

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RESPONSIBILITY FOR THE PROPER SUBMISSION OF THESE REPORTS TO THE MILITARY DEPARTMENTS. THIS PROCEDURES ASSURES

THAT REPORTS ARE RENDERED IN ACCORDANCE WITH MILITARY SERVICE REGULATIONS AND THAT THE CAREER INTERESTS OF THE INDIVIDUAL AND HIS SERVICE ARE PRESERVED. CONSEQUENTLY, AS WITH PREDECESSOR MAAGS, AMBASSADORS, AS THE SUPERVISORS

OF THE ODC CHIEFS, WILL, WHEN ADVISED BY THE UNIFIED COMMANDER CONCERNED OF THE NEED FOR AN EVALUATION, PREPARE A LETTER OF EVALUATION OR THE APPROPRIATE FORM AS PRESCRIBED TO MEET THE REQUIREMENTS OF THE MILITARY SERVICES CONCERNED. THIS EVALUATION WILL FORM PART OF THE BASIC PERFORMANCE REPORT AND WILL BE SENT TO THE UNIFIED COMMANDER CONCERNED FOR ATTACHMENT TO OR INCORPORATION INTO THE REPORT AND FURTHER PROCESSING TO MEET THE NEEDS OF SERVICE. THE CHIEF, ODC, WILL PREPARE EVALUATION REPORTS ON HIS SUBORDINATES. THE AMBASSADOR MAY, IF HE DESIRES, PREPARE AND SUBMIT TO THE UNIFIED COMMANDER EVALUATION STATEMENTS ON ODC PERSONNEL SIMILAR TO THE ONE PREPARED ON THE CHIEF OF THE ODC. THE EVALUATION WILL BE ATTACHED TO OR INCORPORATED INTO THE INDIVIDUAL'S REPORT.

"3. PERFORMANCE OF DEFENSE TASKS

A. THE MAAGS, PREDECESSORS OF THE ODCS, PERFORMED A NUMBER OF DEFENSE-RELATED NONSECURITY ASSISTANCE TASKS INCLUDING:

- "(1) REPRESENTING US FORCES IN SPECIFIED NEGOTIATIONS WITH THE HOST COUNTRY SUCH AS:
- "(A) AIRFIELDS, PORTS, AND LINES OF COMMUNICATION UTILIZATION, AND OTHER BASE ACCESS AND RIGHTS ISSUES. "(B) DISPOSITION OF US GEENERATED EXCESS (NON-SECURITY ASSISTANCE RELATED.)
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- "(C) PERSONNEL STATUS PROBLEMS
- "(2) PERFORMING COORDINATION BETWEEN NONCOMBAT DOD ELEMENTS IN-COUNTRY. THE US AMBASSADOR AND THE HOST COUNTRY DEFENSE ESTABLISHMENT.
- "(3) ACTING AS POINT OF CONTACT FOR SENSITIVE WEAPONS SECURITY (WHEN DESIGNATED).
- "(4) COORDINATING CONFERENCES, MEETINGS, OFFICIAL VISITS AND TRANSFERS OF DOCUMENTS BETWEEN US AND HOST COUNTRY MILITARY ESTABLISHMENTS.
- "(5) COORDINATING SUPPORT OF CONTINGENCY AND OPERATIONAL PLANS
- "(6) PROVIDING MILITARY TO MILITARY CONSULTATIONS AT THE MINISTER OF DEFENSE AND SERVICE CHIEF LEVELS.
 "(7) ACTING AS MILITARY ADVISOR TO US CHIEF OF DIPLOMATIC MISSION.
- "B. WITHIN THEIR CAPABILITIES AND WITH THE CONCURRENCE AND UNDER THE SUPERVISION OF THE CHIEF OF DIPLOMATIC MISSION, ODCS SHOULD CARRY OUT THESE AND SIMILAR FUNCTIONS

AS MAY BE REQUESTED FROM TIME TO TIME BY THE UNIFIED COMMANDER.

"4. CHANNELS OF COMMUNICATION. REFERNCE A PRESCRIBED THAT STATE COMMUNICATIONS CHANNELS WOULD BE SUED FOR ODC MESSAGES. RECOGNIZING THAT MANY AGENCIES MAY HAVE NEED FOR SECURITY ASSISTANCE INFORMATION TO PERFORM THEIR ASSIGNED RESPONSIBILITIES, ALL MESSAGES CONCERNING ODC ACTIVITIES SHOULD INCLUDE APPROPRIATE MILITARY ACTION AND INFORMATION ADDRESSES. UNIFIED COMMANDER SHOULD BE AN ADDRESSEE ON ALL MESSAGES RELATING TO SECURITY ASSISTANCE.

"5. THIS IS A STATE/DEFENSE MESSAGE." VANCE

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